



Board Meeting Notes, April 2018

In attendance:	Karen Keene, Simone Helbling, Sarah Samson, Michelle Meyer, Micha Ramsey, Malika Sharma, Rob Glatz, Shawn Bavaresco, Carsten Schemel, Ulrike Weiler, Florian Gstrein
• Board	
• Staff	Stefanie Amann, Elizabeth Gillespie, Kathryn Foubister
Excused:	
Absent:	
Additional attendees:	

Topic	Description
<b>Head of School Update</b>	<ul style="list-style-type: none"> <li>• Blake attending World Congress German Schools Abroad Berlin June 4-8</li> <li>• FT Teaching Contracts offered last week</li> <li>• Budget being established</li> <li>• German government Bilanzbesuch still delayed</li> </ul>
<b>LDC Update</b>	<ul style="list-style-type: none"> <li>• Board elections will be the 2<sup>nd</sup> week of May</li> </ul> <p>Discussion about review of strategic plan:</p> <ul style="list-style-type: none"> <li>• Strategic plan was completed at the end of the 2016/2017. In accordance with plan documents there will be an annual review of the strategic plan which is scheduled for the fall. Executive committee and HOS will be responsible for preparation and execution of the review format</li> </ul>
<b>RDC Update</b>	<p><b>Looking forward:</b></p> <ul style="list-style-type: none"> <li>• Gauging appetite for different fundraising approach</li> <li>• Focus on communication and gradual changes</li> <li>• Raise engagement level</li> <li>• Resources are limited</li> <li>• More dramatic changes possible in the future</li> </ul>
<b>Motion</b>	<ul style="list-style-type: none"> <li>• Karen motioned to</li> </ul>

		<ol style="list-style-type: none"> <li>1. establish a Line of Credit with Chase Bank for the purpose of managing cash flow and maintaining financial flexibility.</li> <li>2. ratify April 2, 2018 call in vote to authorize building committee to execute exterior remodel project by contracting with Team Construction with a not to exceed budget of \$2.1 Million</li> </ol> <p>Michelle seconded. In favor: all</p>
<b>Building committee update</b>		<ul style="list-style-type: none"> <li>• Project is underway!</li> <li>• Please refer questions to FAQ on school website</li> </ul>
<b>Old Business</b>		Ulrike motioned to pass March minutes, Rob seconded. In favor: all
<b>Next meeting</b>		Thursday, May 17, 2018

**CLOSED SESSION**