



Board Meeting Notes, January 2018

In attendance:	Karen Keene, Carsten Schemel, Simone Helbling, Sarah Samson, Michelle Meyer, Ulrike Weiler, Micha Ramsey, Malika Sharma, Rob Glatz, Florian Gstrein
• Board	
• Staff	Stefanie Amann, Jackie Ortega, Elizabeth Gillespie, Kathryn Foubister
Excused:	Shawn Bavaresco
Absent:	
Additional attendees:	

Topic	Description
<b>Head of School Update</b>	Academic Calendar: Stefanie presented a proposal with the goal of student contact days. The admin team is working through details and will update on any major changes as necessary
<b>Finance Update</b>	Projecting minor surplus for 2017/18 Working on budget for 2018/19
<b>LDC Update</b>	Review of final proposal for PPC charter. Pilot was introduced in 2016 and has been running since while monitored by the PCC charter task force. Subsequently the charter has been revised multiple times to meet stakeholders suggested improvements and task force concerns. The presented charter is a collaborative effort of PPC/school administration and the LDC.  Carsten motioned that we adopt the proposed PPC charter. Rob seconded. In favor: all
<b>RDC Update</b>	<b>Holiday Market Recap</b> Attendance was up but event came in at a slight loss Going forward there are several challenges to address that RDC is working through  <b>Fundraising Update</b> Fundraising is below budget as expected due to ramping of new development director and retooling of fundraising strategy for the school. Development director and RDC are working through changes for the coming

		school year.
<b>Building committee update</b>		<p><b>Exterior Remodel Update</b></p> <p>Owners representative has been hired. School is also engaging with an energy trust consultant</p> <p>Rob presented preliminary design and cost options. Final proposal expected for the February meeting</p>
<b>Old Business</b>		<p>Board training – Karen meeting with board coach in February</p> <p>Carsten motioned to approve the October minutes. Malika seconded. In favor all</p>
<b>Next meeting</b>		Thursday, February 22, 2018

**CLOSED SESSION**